

When is it required?

Completion of this form is REQUIRED when the Environmental Secondary Screening Results state a Closure Report is required, upon completion of emergency work or if it is a condition of a permit from a Regulator (e.g., Ministry of Environment - Aquatic Habitat Protection Permit, Forest Product Permit or Crown Land Clearance, etc.).

*****When identified, this form MUST be completed as it is a legislated requirement. Not completing this form could result in a non-compliance*****

Where can you find the form?

- In FieldSmart (Ø = “click on”)
 - Ø Help Ø Environment Ø EPP&BMP Environmental Closure Report Form
- Online at SaskPower.com
www.saskpower.com Ø About Us, Under “For our Suppliers” Ø Supplier Resources, Ø Environmental Resources, Ø Environmental Closure Report Form (link Below)
<https://www.saskpower.com/-/media/saskpower/about-us/environment-resources/form-epp-bmp-closurereport.pdf>

Who completes it?

The onsite supervisor, crew lead or foreman can complete the form as per the discretion of the applicable SaskPower Manager or Contract Administrator.

What information is required?

Contact Information

Fill out all fields in this section with details of the person filling out the form.

Project Details

- Fill out all fields in this section with details of the project (e.g., pole replacement, salvage, etc.).
Note: For linear projects or projects with multiple locations, only the start location of the project is required (i.e., legal land location and/or Lat/Long).

Detailed Information

- Fill out each field.
- If the answer is “Yes” for any of the questions, provide a brief summary in the comment box provided. Additional detail can be provided under “Additional Comments” if necessary.

Photos

- “Before” and “After” photos are MANDATORY.
- Click inside the box to add photos of the project to the form. Three “Before” & three “After” photos can be individually added to the form. If additional photos are warranted attach them in the e-mail.
- Include a couple representative photos of pre-construction & post construction site condition including any areas that may require reclamation (i.e., rutting, etc.).
- Provide the date taken for each photo.
- If there are several wetlands in the project, “Before” and “After” photos of each wetland are required.
- For projects with multiple wetlands, please label each photo with location to accurately identify the wetland.

Additional Comments

- Provide any additional details that may be important to relay to the regulator (e.g., final site condition).

Where do I send it?

Send the completed form with pictures to:

- Distribution – EnvirScreening@saskpower.com
- Transmission – TransmissionEnvironment@saskpower.com
- Vegetation Management – Environmentalvgtmgt@saskpower.com

The form will then be submitted to the Ministry of Environment, as required.

Who do I contact for Help?

You can contact your Operations Manager, Construction Manager or Contract Administrator for initial guidance. If additional guidance is required, contact:

- Distribution – EnvirScreening@saskpower.com
- Transmission – TransmissionEnvironment@saskpower.com
- Vegetation Management – Environmentalvgtmgt@saskpower.com
- Your SaskPower Environmental Representative, or
- SaskPower’s Safety, Environment & Security line at 306-566-6200 – Option # 2 at any time (24 hours).